



ROBERT HENRI MUSEUM AND ART GALLERY
FIELD EXPERIENCE PROGRAM

Summer 2024

June 1, 2024-August 30, 2024

Coordinated

By

Peter Osborne

Executive Director

Robert Henri Museum and Art Gallery

218 East 8th Street

Cozad, Nebraska

Web Site: www.roberthenrimuseum.org

Email address: rhenri@cozadtel.net

Phone: 308-784-4154

ROBERT HENRI MUSEUM AND ART GALLERY FIELD EXPERIENCE PROGRAM

Summer 2024

Supervisor's Name: Peter Osborne, Executive Director
Robert Henri Museum and Art Gallery

Objectives

The Museum sponsors an internship program that allows students to experience *a day in the life of a museum and art gallery*. Students participate in the day-to-day operations of our Society for a specified time and assist the organization with current projects that range from giving tours of the museum and art gallery, assisting in accessioning and cataloging the museum's collection, the creation of new exhibits and working in its archives. In addition, the intern will assist in helping to create the new exhibitry in the museum's new gallery that is to open in the fall of 2024 and assist with several collection related projects.

Education Objectives

The Society's director will provide the intern with an overview of a typical non-profit operation and allow him/her to participate in various aspects of a typical not-for-profit operation. The Society's director has a wide circle of friends and colleagues around the region who participate in this program by allowing the director and intern to interview and discuss with them their jobs, outlooks, projects and insights. By meeting these people and with individual sessions dedicated to a number of topics, such as those listed, the intern will leave the program with a wide range of experience in the museum field.

Provision for Ongoing Supervision

The director will be the intern's immediate supervisor and will meet regularly. Because of the nature of the director's job, he will be with the intern for a significant part of the day. In addition, the intern will be required to keep a journal and make a copy for the museum and his/her instructor at the end of the internship. This is compulsory.

Training

The intern will be given training to work with volunteers, staff and visitors and along with reading materials to familiarize themselves with Robert Henri, his life and career.

Work Schedule

The work schedule will be worked out between the director and intern and will take into consideration the intern's personal and school schedule. It is expected that the intern will work 37.5 hours per week. A schedule will be agreed at the outset and will be dependent on the requirements of the coursework.

Compensation

The intern will be paid \$6,000 dollars for the entire internship and be paid every other week. If the intern requires housing the museum will explore local opportunities on behalf of him/her. Transportation to and from the museum will be the responsibility of the intern.

Application

To apply for an internship the student must be at a junior or senior level of studies at a four year accredited college and be an art history, history or museum studies major. Please provide the following:

Cover letter including a short essay of 1,000 words on why you should be chosen to participate in the museum's internship program:

(Can attach as pdf)

Two reference letters:

(Can attach as pdf)

Name:

Address:

City, State and Zip Code:

Telephone:

Email Address:

Resume or CV:

(Can attach as pdf)



My phenomenal experience in Cozad, Nebraska working at the Robert Henri Museum will undoubtedly change the direction of my career. I am currently beginning my PhD focusing on Robert Henri's time in Ireland. During this internship, I learned a wealth of information, and met some of the kindest people I have ever come across. Mr. Peter Osborne guided me and trained me to be an independent thinker and an informed and curious curator, and the Board of Directors and Volunteers made the Robert Henri Museum and Art Gallery feel like a home away from home. I encourage all college students interested in history, art history, museum and collection studies to apply.

STATEMENT FROM JESSICA, INTERN DURING SUMMER 2023.

The application must be submitted, either in writing or electronically, to the museum by April 1, 2024, to be considered. It will be evaluated by a committee of members of the institution's board of directors. Notification of acceptance will be made on May 1, 2024.

DIVERSITY, EQUITY AND INCLUSION STATEMENT

It is the policy of The Robert Henri Museum not to discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, or any other classification protected by applicable federal, state, or local law in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, visitors, volunteers, subcontractors, vendors, and artists. The Robert Henri Museum is committed to maintaining a non-discriminatory environment free from intimidation, harassment, or bias based upon these grounds.

The Robert Henri Museum is an equal opportunity employer. We will not discriminate and will take affirmative action measures against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression or any other classification protected by applicable federal, state, or local law.